**ROBIN GRACE CURRAN**

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1930 N 77th Court, Elmwood Park, IL 60707

(708) 205-9641

***EDUCATION***

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| **Dominican University** River Forest, IL (August 2010-present) | Double Major in Sociology and ItalianMember of Pi Gamma Mu Honor Society |
| **Washington Internship Institute**Washington, DC (September 2013-December 2013) | Semester long academic internship programWorked full-time and took two courses  |

***WORK EXPERIENCE***

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| **Center for Community Change**Washington, DC (September 2013-December 2013) | *Intern*—wrote blogs for online publication, compiled news clips, composed reports and weekly newsletters, assisted immigration campaign team with event planning, helped communications team collect stories and document actions  |
| **The Irish Shop**Oak Park, IL (March 2011-August 2013) | *Retail associate*—waited on customers, replenished stock from supply area, kept store clean, took inventory, trained new employees |
| **Vetrate Artistiche Toscane**Siena, Italy (April 2009-June 2009) | *Glass artist apprentice*—studied all aspects of custom leaded glass, including design, cutting glass, assembly, and installation |
| **Curran Glass Studio**Berwyn, IL (June 2009-present) | *Shop worker*—assemble windows, operate kilns, answer phones, place orders for customers, prepare UPS log, compose correspondence |

***COMMUNITY INVOLVEMENT***

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| **University Band, Concordia University Chicago**River Forest, IL (September 2011-May 2013) | *Flutist*—perform several concerts each year; participated in Concordia University Wind Symphony’s May 2013 concert tour of China |
| **Cluster Tutoring**Chicago, IL (September 2010-May 2013) | *Tutor*—meet weekly one-on-one with a high school student in Chicago’s Austin neighborhood to assist with homework assignments and college planning |

***SKILLS***

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| **Italian** | Fluent in speaking and writing |
| **Computer Programs** | Microsoft Word, Excel, Outlook, PowerPoint |
| **Photography** | Digital and film; able to process black-and-white |